

WIRE /ACH TRANSFER FORM	Please Complete The Entire Form Missing or incomplete information will delay the process.	How to Submit: Fax 631-321-6371 Email creditunion@lirealtor.com Online Banking: www.lirfcu.com/online-banking For time sensitive transfer we recommend confirming receipt of form by calling 631-661-4800 x371.
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By completing this form you authorize Metro Realtors Federal Credit Union (MRFCU) to initiate the following debit or credit entries to your account(s) indicated below at the depository financial institution names below, hereafter called 'Financial Institution,' and debit or credit the same to such account. You acknowledge that origination of ACH transactions to my account must comply under the rules of the Electronic Payment Association (NACHA) and with the provisions of U.S. law. Further, you understand this Agreement supplements the other terms, conditions and related disclosures associated with your account at MRFCU, which you have previously received and agreed to.

Authorization will require funds to be available in the account prior to origination to allow reasonable time for processing on the requested date. Entries returned due to non-sufficient funds may be charged a fee, as set forth in MRFCU's Fee Schedule. This authorization will remain in full force and effect until MRFCU has received written authorization of its termination in such time and manner as to afford MRFCU and the named 'Financial Institution' a reasonable opportunity to act upon it; or should funds be applied directly to a loan—at which time this loan has been paid in full. MRFCU reserves the right to revoke this agreement. From time to time MRFCU may need to temporarily suspend processing of a transaction, which might result in delayed settlement and/or availability or entries. MRFCU shall be liable only for its gross negligence or willful misconduct in performing these services. We will not be liable for instance, if: Your account has insufficient funds, the funds are subject to legal processes or other encumbrances or other circumstances beyond our control (such as flood, fire, technical malfunction) prevent the transfer, despite the reasonable precautions we have taken.

FROM Account

NAME ON ACCOUNT	
ADDRESS OF ACCOUNT HOLDER (FOR WIRES ONLY)	
FINANCIAL INSTITUTION	TYPE OF ACCOUNT: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Loan
ACCOUNT NUMBER	ROUTING NUMBER:

TO ACCOUNT

NAME ON ACCOUNT	
ADDRESS OF ACCOUNT HOLDER (FOR WIRES ONLY)	
FINANCIAL INSTITUTION	TYPE OF ACCOUNT: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Loan
ACCOUNT NUMBER	ROUTING NUMBER:

TRANSFER INFORMATION

THIS IS: <input type="checkbox"/> A NEW TRANSFER <input type="checkbox"/> A CHANGE TO AN EXISTING SETUP* <input type="checkbox"/> A CANCELATION OF AN EXISTING SETUP*	SELECT ONE: <input type="checkbox"/> ACH (Electronic) No Fee for Incoming; \$5.00 Fee for Outgoing ; Funds clear in 2-3 days <input type="checkbox"/> Same Day ACH \$10.00 Fee ; Must Be Received by 12:30pm; Funds Clear Same-day; Outgoing Only <input type="checkbox"/> Wire[†] \$25.00 Fee ; Must Be Received by 3:30pm; Funds Clear Same-day; Outgoing Only
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PRINT AMOUNT

AMOUNT <input style="width:100%;" type="text"/>	FREQUENCY - Only for ACH Electronic Transfers; Same Day ACH's and Wires must be One-Time Only <input type="checkbox"/> One-Time → Effective Date: / / <input type="checkbox"/> Weekly → Weekday: <input type="checkbox"/> Bi-weekly → First Effective Date: / / <input type="checkbox"/> Monthly → Effective Date: / /
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***NOTE ON CHANGES AND CANCELATIONS:** Changes or cancellations apply to existing reoccurring transfers. These changes should be made **5 BUSINESS DAYS** prior to the next occurrence to allow adequate processing time.
†NOTE ON WIRES: Some Institutions have specific wiring instructions that differ from your regular account number and routing number. Please verify with your institution before submitting.

OTHER INSTRUCTIONS:

SIGNATURE

PRINT NAME	DATE / /	SSN/TIN
SIGNATURE		
X		